

MINUTES
REGION E MEETING
January 11, 2007

Attendees:

Baker, Joe, MDA
Balsman, Brian, Director of Planning, SEMO Regional Planning
Brown, Corey, Ozark Foothills Regional Planning
Burton, Joe, Director
Craig, Charlotte, Director, Cape Girardeau County Health Department
Dicus, Ken, Director
Duke, Steve, Executive Director, Bootheel Regional Planner
Dumey, Mike, Regional Planner, Bootheel Regional Planning
Ennis, Rick, City of Cape Girardeau Fire Chief
Golden, Brad, SEMO Hazmat Fire Chief
Goodin, Art, MDNR/EER/SOSC
Hasheider, Mark, Asst. Chief, Cape Girardeau Fire Department
Henderson, Jimmy, Regional Chief
Horton, David, Kennett HSRT
Humphreys, Jamie, Chief, Jackson Police
Hunt, Becky, Administrator, Madison County Health Department
Jones, Charlie, Fire Chief, EMA Director, City of Caruthersville
Kinnison, Carl, Chief of Police, Cape Girardeau
Klueppel, Cheryl, Executive Director, SEMO Chapter American Red Cross
Koehler, Jamie, Director of Emergency Services
Lathum, Jerry, Planner-Scott/New Madrid/Dunklin/Pemiscot/Mississippi Health Depts
Leslie, Doug, City Manager, City of Cape Girardeau
McClarty, Dave, Fire Chief, EMD, New Madrid County
Pipenbrok, Beverly, Administrator, Bollinger County Health Center
Ridens, George, Capt. Missouri State Highway Patrol
Stidham, Mark, Dexter City Administrator
Taylor, Bill, Butler County Hwy. Dept.
Wilkerson, Josh, EER/MDNR/SERO
Winkler, Mark, Area Coordinator-Ex officio

Chair Dicus called the meeting to order at 9:45 a.m.

There is one correction to be made to the minutes of December 11th. It was not noted that Jimmy Henderson volunteered for the subcommittee on Mass Care. The minutes have been corrected. Chair Dicus requested a motion to approve the minutes, as amended, of the December 11, 2006 meeting. Ms. Klueppel made a motion to approve the minutes as amended; Mr. Leslie seconded the motion; the motion carried.

Chair Dicus advised that Richard Couch resigned as the primary for the Emergency Management Representative and Charlie Jones was the alternate so he would be changed to the Primary. A new alternate will be provided at the next meeting.

Ms. Hunt, the County Health Representative, reported on the subcommittee recommendations concerning mass care equipment. Cots, blankets, pillows, food and drink serving supplies, water purification system, shelter kits (which includes office type supplies), tents, tarps, plastic sheeting, duct tape and a portable lighting system for each unit. The special needs cots are 50 cots at \$100 each and the subcommittee would request 500 for a total of \$5,000. They are looking at 75 regular cots, 25 special needs cots, 200 blankets and pillows, ten food and drink serving supplies, one shelter kit, one tent, one tarp, 15 poly tarps, five plastic sheets, three rolls

of duct tape, and one portable lighting system. The total for these items is \$139,117. Additional discussions were held regarding the water purification system and any additional funds that are leftover be focused on cots and additional supplies for the water purification system. There are eleven counties but Iron County already has supplies so these supplies would provide for: Bollinger, Butler, Madison, Mississippi, New Madrid, Pemiscot, Ripley, Scott, Stoddard and Wayne. Iron County already has supplies. It was reported that Iron County sent their trailer to Washington County during the electrical disaster and the trailer did not come back the same way it left. Iron County should probably be included.

Mr. Ennis reported that the Communications subcommittee did not have a chance to actually get specific pricing information. They want to clarify some of the application issues and then sit down with the committee and fine tune everything.

Chair Dicus reported on pod equipment. The pods look like now they will come with portable radios. Mobiles can be added to those instead of portables to improve the range and capability and possibly add a trailer to carry mobiles and that equipment which could also be used for the mass care supplies.

Mr. Balsman reported that the application forms were received from SEMA on January 8th and are due to SEMA on January 31st. SEMA wants a break out of every single item that is being purchased with these funds and it has to be on the authorized equipment list. If it is not on that list, you cannot purchase it with these funds. The authorized equipment list is a generalized list. The list does not list specific brands. Mr. Balsman needs to know exactly what the equipment is and what is going to be included in these packages so it can be broken out and be sure it fits within the authorized equipment list. The application also calls for justifications why this particular project is beneficial to the Region, why it fits in the state's overall plan, and what will happen if this project is not approved. Mr. Balsman requested verification on the ag-risk category. The motion for the ag-risk was to cover the procedures training for the Region in the amount of \$12,000, the veterinarian medical assistance teams and training for the team members. The last thing that did not have any cost associated with it was the bio-security awareness program. It was not specifically mentioned if the committee wants any funds towards that or not. The committee authorized up to \$50,000 for the ag-risk Investment Justification program and the total came to \$44,500. Mr. Balsman was unsure if this bio-security awareness program should be included? Chair Dicus advised that yes, that is what was intended. A big part of the ag-risk has been completed. The application does not require a signed maintenance agreement on the equipment but one does have to address the issues as to who is going to maintain the equipment. Before any equipment is handed out, the equipment needs to be assigned. This can be done after the application is completed.

Basically there will be one application for each major investment justification and under that there are sub-headings and shorter supporting applications that fits into that package. This has to be completed prior to the end of the month.

The Mass Communications committee wanted clarification as to if the vehicles and pods, in general, under Interoperable Communications, these vehicles are trying to be purchased which will have the general capabilities and the purchase of the pods. When that is submitted and approved, then the specifications can be completed and get very specific. One needs to be very specific to begin with because there is a breakdown of line items to be completed on the initial application.

Chair Dicus understands that the equipment has already been approved, as long as the guidelines are followed and the application process is merely an extension of that.

If there are any questions on the application, Ms. Farris or Mr. Bosch with SEMA should be contacted. If there are further definitions made, then Mr. Mohr of SEMA should be contacted.

Mr. Dicus requested a motion for Mr. Balsman to prepare the applications and submit them. Mr. Leslie made a motion to allow Mr. Balsman of the Southeast Missouri Regional Planning Commission to prepare the application and materials necessary to reflect the recommendations of the subcommittees of Mass Care, Interoperable Communications and Ag-Risk; Chief Jones seconded the motion; the motion carried.

Mr. Balsman should get whatever assistance he needs from the group in order to prepare these applications.

Chair Dicus asked if any of the representatives had anything to report for their organizations to the committee.

The next meeting was scheduled for January 25, 2007 at 9:30 a.m. at the Clinton Building in Sikeston. This will be a quarterly meeting and Mr. Fennewald, Ms. Farris and several people from SEMA will be attending. Chair Dicus advised that hopefully everything will be finalized for Mr. Balsman. It was recommended that the subcommittees take it upon themselves to get in contact with Mr. Balsman.

A motion was made by Chief Ennis; seconded by Chief Kinnison; and the meeting adjourned at 10:23 a.m.

Ken Dicus
Chair